Gov Docs are for Everyone!
A “State of the Union” for the Government Information Dept.
Jen Kirk
Government Information Librarian
August 2019
What does Government Information look like?

Have an Emergency Plan

Learn how to make a plan, including building an emergency kit with basic survival items, before disasters strike.

- **Family emergency plan:** Learn how to find shelter, plan an evacuation route, and maintain contact with family members. It's important to be **financially prepared for a disaster,** including gathering important financial and medical information, keeping an emergency savings account, and making sure your insurance needs are covered.

- **Pet emergency plan:** Learn how to get your pet ready, build a kit with basic survival items, and more.

- **Business emergency plan:** Get tips for preparing your organization for hazards, including identifying your risk, and how to stay safe from various types of disasters.

Financial Aid for Students

If you need help paying for college, technical, or career school, check out the options you may be eligible for. Federal, state, local, and private sources may be available. Visit studentaid.ed.gov to get more information about how to apply through the Federal Student Aid site.
Our mission

• Provide access to multidisciplinary physical and digital collections produced by the U.S. Government.

• Highlight materials to educate the USU community and the general public to promote understanding and awareness.

• Empower our patrons to gain the knowledge that meets their needs.

• Learn more at: http://libguides.usu.edu/govinfo
Gov Info Staff

• Jen
• Shelley
• Hugh (also works with SCA)
• Devan
• Nicole
• Rachel
Utah State University's Government Information Department

Receiving new materials weekly since 1907!

One of eight federal depository libraries in Utah and the only one collecting 100% of government documents.

Maps from every U.S. state with custom map printing starting at $10.

1.4 million documents

480,000 microforms

88,000 electronic documents

3 miles of circulating materials

Executive, Judicial, Legislative

Highest collected agencies:
- Department of Agriculture (over 60,000 print documents)
- Department of Interior (over 80,000 print documents)

Longest government document: The Serial Set
Collection Strengths at USU

General
- Agriculture
- Natural Resources
- Environment
- Science
- History & Culture of the West

Special Collections
- Western American Environmental History
- Utah History

Emphasis in Gov. Information
- History
- Environment
- Peoples and Culture

U.S. Agencies & Depts:
- Agriculture
- Interior
- Commerce
- Energy
- NASA
- Department of State
What do our collections include?

Formats:
• Volumes
• Pamphlets
• Maps
• Microform
• Electronic materials
• Digital materials

Authors:
• Cabinet Agencies
• Commissions
• Congress
Incoming Materials

• Materials are added to the collection in one of three ways
  • Regular Shipments from the Government Publishing Office (GPO) through the Federal Depository Library Program (FDLP)
  • Disbursement from elsewhere in the FDLP region
    • Marriott Library @ the University of Utah
    • Stewart Library @ Weber State University
  • Donations from SCA
How to Identify a Government Document

SuDoc Call Number  Depository Stamp  Author or Publisher

How to Identify a Government Document

SuDoc Call Number  Depository Stamp  Author or Publisher
Collection Processing Stats

• In a year, Gov Info staff
  • Add 68 feet of materials to our shelves
  • Process 4,000+ items
  • Review 22 discard lists
  • Assist 95 map patrons

• In a month, Gov Info staff
  • Add 1,494 MARC bib records through batch load (Cataloging Staff)
  • Update Sierra records for 175 items
  • Copy catalog 50 items
Federal Depository Library Program

- **Mission** - provide free, ready, and permanent public access to Federal Government information, now and for future generations.

- **Values**
  - Access for all, for free
  - Collections supports user and community needs
  - Collaborate and communicate
  - Cultivate expertise and professionalism
USU's Regional Requirements

• Collect all materials from the FDLP in appropriate formats
• Retain materials permanently
• Provide public reference services
• Assist Selective Depository Libraries in the state
Selective Depositories Across the State

- No public libraries are currently represented
- K-12 School Libraries are not eligible for the current program
- Southern Utah is underrepresented
### Results: Extent of Circulating Shelves

<table>
<thead>
<tr>
<th>SuDoc</th>
<th>Number of Shelves</th>
<th>Extent (Feet)*</th>
<th>Estimated Number of Materials</th>
</tr>
</thead>
<tbody>
<tr>
<td>A</td>
<td>506.5</td>
<td>1,456</td>
<td>67,396</td>
</tr>
<tr>
<td>C</td>
<td>416</td>
<td>1,196</td>
<td>45,075</td>
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<tr>
<td>I</td>
<td>520.5</td>
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<td>L</td>
<td>140</td>
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<tr>
<td>Y</td>
<td>1,871</td>
<td>5,379</td>
<td>275,432</td>
</tr>
<tr>
<td><strong>Total Circulating (All SuDoc)</strong></td>
<td><strong>6189.75</strong></td>
<td><strong>17,796</strong></td>
<td><strong>825,569</strong></td>
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</tbody>
</table>

*Average shelf length is 2.875 feet*
Access

• Stack access during all library hours
• Closed stack access
  • Mon.- Fri. 9 a.m. to 5 p.m.
• Reference services
  • Mon.- Fri. 9 a.m. to 5 p.m. (unless handled by another service point)
• Email and phone inquiries encouraged
• Map printing services
• Subscription database access
• Circulation rights
Current Projects

In Progress

• Shelflists for items not likely to be cataloged
  • Libguides.usu.edu/govinfo
• Identifying gaps in the Regional collection in priority areas
• Display Program

Planned

• Retrocataloging Priority Areas
• Additional GIS Services
• Updated website
Moving Beyond the Library Walls

• Presentations to external groups

• LibGuides shared nationally

• Displays of historic materials exhibited around the state (pilot program)
Displays
Instruction

• Classroom instruction
  • HIST, ASTE, SOC, POLI SCI, JCOM
  • Interdisciplinary: Honors & USU Institutions
  • Primary Source Analysis
  • Demographics

• Interdisciplinary Workshops
  • Census Tools
  • Patent Training

• Staff Training

• Tours!
We Want You... To Use Government Information!
How to Access/Use Gov Info

• Search the Catalog – more items are added daily!
  • For information about our cataloging progress, talk to Jen
  • Shelflists for uncataloged items on the Gov Info Dept Libguide

• Browse our LibGuides
  • Finding Gov Info
  • Census Basics
  • Technical Reports

• Request classroom instruction or workshops
• Come visit the department – we’ll give you a tour
Online Reference Resources

• USA.gov
  • A subject-based portal to Federal services and resources online. A Spanish site is also available.

• Congress.gov
  • Provides information about current/recent legislative activities, publications, and other related materials for members of Congress and the public.

• Govinfo.gov
  • New interface! Great with mobile! More digitized material!

• Catalog of Government Publications or WorldCat
  • Trying to find out if a government document exists? Check national catalogs!
Free Materials

• “How To” Guides for Govinfo.gov
• Gov Info Activities for Classroom Use
• Coloring Pages
• Ben's Guide Promotional Materials for kids
  • Who wants a temporary tattoo?
For more information contact:
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jen.kirk@usu.edu
435-797-8033